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**SUBJECT:** Memorandum Dated 15 November 1963 Regarding Need for Additional Funds for the Operation of PED During Fiscal Year 1964

**REQUIREMENT FOR PROJECT:** The Director of Logistics and Chief, Printing Services Division, initiated the memorandum on 15 November 1963 to call to the attention of the DD/S the need for additional funds for the operation of the Printing Services Division for the balance of FY 1964.

**ACTION ACCOMPLISHED:** The memorandum was submitted to the DD/S on 15 November 1963 over the signature of the Director of Logistics

**FURTHER ACTION REQUIRED:** Action required is approval by the DD/S of additional funds as requested or the approval of the necessary actions outlined in the memorandum to permit PED to operate within the funds made available in the FY 1964 budget.

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**SUBJECT:** Staff Study and Cost Estimate of Proposed Building for Printing Services Division of the Langley Site Submitted to DD/S  
6 November 1963

**REQUIREMENT FOR PROJECT:** The project was initiated by request of the DD/S in order to determine if a building adequate to house PSD operations could be constructed for [REDACTED] the amount left over from the construction of the Headquarters building.

25X1A1a

**ACTION ACCOMPLISHED:** The Planning Staff, in cooperation with Real Estate & Construction Division and PSD, prepared the staff study. The staff study was submitted to the DD/S on 6 November 1963 over the signature of the Director of Logistics.

**FURTHER ACTION REQUIRED:** Further action required is by the DD/S in approving the recommendations of the staff study.

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GROUP 1  
EXCLUDED FROM AUTOMATIC  
DOWNGRADING AND  
DECLASSIFICATION

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**SUBJECT:** Committee Established to Investigate Agency Printing Program

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**REQUIREMENT FOR PROJECT:** As a result of a request by the Director of Logistics for [REDACTED] personnel to handle increased printing requirements for the Office of Current Intelligence and Soviet Russia Division, the CIA Executive Director appointed a committee to investigate Agency printing programs and requirements. The committee consists of representatives from each of the Deputy Directorates and the Office of the Comptroller. The Chief, Printing Services Division has been invited to meet with the committee.

**ACTION ACCOMPLISHED:** The Committee has met and decided to have the Chief, PED, attend the next meeting to brief them on various printing programs which involve large numbers of printing personnel.

**FURTHER ACTION REQUIRED:** There remains the study of the various printing programs and requirements. The Chief, PED, will meet with the committee and furnish whatever information is required.